



# BIHAR STATE ROAD DEVELOPMENT CORPORATION LTD.

(A Government of Bihar Undertaking)

Registered Office: Central Mechanical Workshop Campus, Near Airport, Sheikhpura, Patna – 800014

Tel: 0612-2226711/ 2226723

Letter No.-BSRDCL/536/2010-*AG (गैर न्यायिक)*

Patna, Dated *06-03-2023*

## Emergent Short Notice Inviting Tender for Supply of Executive Bags

Sealed Tenders under two system are invited by Bihar State Road Development Corporation Ltd., RCD Central Mechanical Workshop Campus, Near Patna Airport, Sheikhpura, Patna -800014 through Emergent Short Notice Inviting Tender for supply of 500 Leatherite Executive Bags from the prospective dealers.

For further information interested parties may visit our website [www.bsrddcl.bihar.gov.in](http://www.bsrddcl.bihar.gov.in)

*[Signature]*  
*6/3/23*

Chief General Manager

Bihar State Road Development Corporation Ltd.  
RCD Mechanical Workshop Campus (Near Patna  
Airport)

Sheikhpura, Patna-800014

*[Signature]*

TENDER DOCUMENT  
FOR  
SUPPLY OF EXECUTIVE BAGS

**BIHAR STATE ROAD DEVELOPMENT CORPORATION LTD**

RCD Central Mechanical Workshop Campus, Near Airport, Sheikhpura, Patna – 800014

Tel: 0612-2226711



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Letter No.-BSRDCL/536/2010 - 06 (ग.ह.ग.च.)

Dated 06-03-2023

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## Schedule to the Invitation of Bid

1	NIT No.	Dated
2	Time and date of issue of NIT Document	05.00 PM of 07.03.2023
3	Time and Date of depositing	03.00 PM of 15.03.2023
4	Time and date of opening of Technical Bid	03.30 PM of 15.03.2023
5	Time and date of opening of Financial Bid	10.30 AM of 16.03.2023
6	Validity of Bid offer	60 day from the date of opening
7	EMD	Rs. 5,000/- is to be submitted by each der by DD as a precondition before Opening of Bid drawn in favour of "Bihar State Road Development Corporation Limited, Patna".
	Date of supply	18.03.2023

The ESNIT document i.e; terms and conditions of the Bid along with the prescribed forms may be obtained from the Headquarter Office of BSRDCL on any working day from 07.03.2023 to 15.03.2023 (upto 02.00 PM). The ESNIT documents can also be downloaded from BSRDCL website [www.bsrcl.bihar.gov.in](http://www.bsrcl.bihar.gov.in).

Chief General Manager (HQ)

Bihar State Road Development Corporation Ltd.  
RCD Mechanical Workshop Campus (Near Patna Airport)  
Sheikhpura, Patna-800014  
Tel: 0612-2226711

**BIHAR STATE ROAD DEVELOPMENT CORPORATION LTD (BSRDCL)** invites Sealed Tenders (2-part sealed , i.e. Technical & Financial) from reputed **Supplier/Manufacturer of Executive Bags:**

#### **EXECUTIVE LEATHERITE BAG**

The submission shall consist of ALL of the following:

- a. **Technical** – in a **sealed envelope** super scribed “**NOTICE INVITING FOR SUPPLY OF LEATHERITE EXECUTIVE BAG**”
- b. **Financial** – in a **sealed envelope** super scribed “**NOTICE INVITING FOR SUPPLY OF LEATHERITE EXECUTIVE BAG**”

#### **Please note that:**

- ☐ Tender submitted without ALL the above shall be rejected summarily.
- ☐ The Tender shall be duly signed by the authorized signatory mentioning his/her Name, Designation, Address and Contact Number, with rubber stamp and date.
- ☐ The Tender (containing the above) shall be submitted in 1 overall cover superscribed “**NOTICE INVITING FOR SUPPLY OF LEATHERITE EXECUTIVE BAG**”
- ☐ The Tender shall be addressed to Chief General Manager, BIHAR STATE ROAD DEVELOPMENT CORPORATION LTD, RCD Central Mechanical Workshop Campus, Near Airport, Sheikhpura, Patna – 800014
- ☐ The must reach him LATEST by 15:00 hours on 15.03.2023. BSRDCL shall not accept any responsibility for Tender lost in transit.

#### **1. DETAILS**

1.1 **TECHNICAL** - shall contain the following details (Please furnish this information as per Annexure): As a condition precedent, the der shall compulsorily submit document signed on all Pages with rubber Stamp, signifying the acceptance of Terms and conditions of the NIT.

- i) DER –
  - ☐ Firm - Name, Registered Address, Local Office, etc.
  - ☐ Contact Person – Name, Designation, Mobile, Landline, etc.
  - ☐ Bank account RTGS details, with the Xerox of a cancelled cheque.
- ii) Number of Client Firms (approx.) with a few names (preferably of Govt. and PSU) and their Work Orders if possible.
- iii) SPECIMENS – of sample items produced by the der, which confirms approximately to the specifications of the Tendered items, particularly in terms of quality of material and workmanship. These items to be duly signed and stamped with date.
- iv) GST details o the firm

2.1 **FINANCIAL** - shall contain the following details:

- i) The s are to be made.
  - a. Each consolidated shall be inclusive of all components of Design and Execution including Packing & Dispatch, etc.
  - b. All s shall be exclusive of taxes, i.e. all applicable taxes shall be paid extra.
- ii) The Financial for item Executive Diary (Note Book) must be submitted in the following Format :

**FINANCIAL FOR LEATHERITE EXECUTIVE BAG**

I/We have carefully and thoroughly read the item specification and scope of work, along with all other terms in this document. In accordance with the same, I/We hereby submit the Financial as under:

**LEATHERITE EXECUTIVE BAG** - Rs. \_\_\_\_\_/- per Unit (in words, Rupees \_\_\_\_\_ only) exclusive of all applicable taxes, which shall be payable extra.

**Authorized Signatory  
(Name, Designation,  
Address,  
Date & Rubber Stamp**

3) **SPECIFICATION**

Quality: <b>LEATHERITE EXECUTIVE BAG.</b> Design: To be done in consultation with BSRDCL. <i>Size &amp; Shape:</i> 1. Size- 16.5" x 6.5" x 11" 2. Colour - Brown 3. Compartment - 3 4. Outside Zip pocket- 2(front and back) 5. Inside zip pocket - 1 6. Laptop case- 1 7. 2 Buffer(base) at bottom side to protect it from ground. 8. Front pocket contain one mobile case one card case and two pen case. 9. Material - Leatherite Indicative samples are available with Manager PR, BSRDCL. The samples may not confirm to the specification stated above, but are primarily meant for the purpose of indicating the quality of workmanship and presentation of the finished items. Any prospective der may inspect the samples on any office day between 11:00 AM and 05:00 PM. However, the actual der must sign the samples as an acknowledgement of having inspected the same.	500 pcs.
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4. **EVALUATION**

- 4.1 **Technical Evaluation** – The Technical s shall be opened at BSRDCL HQ. Representatives of the der Firms may attend at the date and time prescribed. Technical Evaluation shall be

qualitative and qualifying. The Technical shall be evaluated by BSRDCL based on documents/information/specimens furnished. BSRDCL reserves the working day/time that it desires, without giving prior Notice.

4.1.1 EMD @ Rs. 5,000/- is to be submitted by each der by DD as a precondition before opening technical . This EMD shall be refundable to the Awardee Firm upon final settlement of accounts, subject to satisfaction of BSRDCL. **However, BSRDCL shall have the sole discretion and authority to deduct or forfeit part or full amount of the EMD in case of any deficiencies in the execution of the assignment in the opinion of BSRDCL.**

4.1.2 Finally, Top-2 Firms for will be shortlisted as technically qualified, and announced on BSRDCL's website (www.bsrpcl.bihar.gov.in). Only in respect of these shortlisted Top-2 Firms, the Financial s shall be opened.

4.2 **Financial Evaluation** – The Financial s of the Top-2 Firms (shortlisted as technically qualified for each item coded and announced on the Co. website) shall be opened at BSRDCL, HQ.

4.2.1 Representatives of the Top-3 Firms (for each item coded) may attend at the date and time prescribed.

4.2.2 The lowest (L-1) der shall be declared the "Successful der" and would be awarded the assignment.

## 5. **TERMS OF PAYMENT**

No advance payment will be made. Full payment shall be made subject to the satisfaction of BSRDCL Authorities:

5.1 Completion of the entire assignment upto the successful delivery.

5.2 Submission of invoice of payment to the BSRDCL (Along with the payment, the EMD shall also be refunded to the Awardee Firm, subject to satisfaction of BSRDCL).

## 6. **CANCELLATION OF CONTRACT**

In the event of Awarded Firm's failure or delay to execute the assignment, in terms of the Award, BSRDCL reserves the right to cancel the order by giving 3 days notice. Further, if BSRDCL decides thereafter to get the work completed from any other source, then it shall be at the Awarded Firm's risk and cost.

## 7. **LIQUIDATED DAMAGES**

In the event of Awarded Firm's failure to complete this assignment as per the prescribed quality, specifications and terms within the prescribed time, BSRDCL may, at its sole discretion and authority, still accept the items, and levy liquidated damages as decided by the BSRDCL management, subject to a maximum of 10% of the total order value.

## 8. **MISCELLANEOUS**

8.1 It may be noted that at the time of final execution of the assignment, if there is any default on quality (from the approved sample), BSRDCL reserves the right to reject the supply and shall not be responsible for making any payment therefore.

8.2 BSRDCL reserves the right to get additional quantity of the Leatherite Executive Bags, on the same Unit Rate as quoted by the Agency, if need arises.

- 8.3 BSRDCL reserves the right, at its sole discretion without assigning any reasons therefore, to cancel the entire Tendering process; accept/reject any or all Tenders partly or fully; and also to modify the terms & conditions before awarding the job.

[On the letter head of the der]

**ANNEXURE (To be submitted with Technical )**

**BUSINESS BIO-DATA AND DETAILS OF EXPERIENCE**

1.	i) Firm:	
	Name	
	Registered Address	
	Local Office Address	
	Telephone/Mobile No.	
	No. of years in Business	
	Bank account RTGS details	
	ii) Contact Person:	
	Name	
	Designation	
Contact Details		
2.	i) Whether Firm is Proprietorship/ Partnership/Limited Company	
	ii) Name of contact person for this	
3.	i) Name & Address of leading customers (preferably of Govt. and PSU) (please attach proof)	
4.	GSTIN No.	

**9. DECLARATION**

The Tender document for the Supply of Leatherite Executive Bags have been downloaded by me/us from the website of Bihar State Road Development Corporation Ltd.

I/We hereby certify that I/We have read and understood the entire Terms & Conditions of the ESNIT document. I/We shall be bound by the Conditions/Clauses contained in the ESNIT documents. In case the provision of the ESNIT is found violated, I/We agree that the our shall be liable to be rejected and Bihar State Road Development Corporation Ltd. shall, without prejudice to any other right or remedy, be at liberty to forfeit the Earnest Money absolutely.

I/We hereby unconditionally accept the Terms & Conditions of Bihar State Road Development Corporation Ltd. ESNIT documents in its entirety for the above work.

Yours faithfully,

**Authorized Signatory (Name,  
Designation, Address, Date &  
Rubber Stamp)**